

## CHANGE NOTICE FORM

Solicitation Number: CN00036274  
Collective Number: 4400010450  
Change Number: 1  
Change Effective Date: 3.1.2016

**For:** All Using Agencies  
**Subject:** Facility Maintenance Materials ITQ  
**Contract Period:** Beginning 11.14.2012 and Ending 10.31.2017  
**Commodity Specialist:** Lilly Peek

### CHANGE SUMMARY:

The following categories have been added to this contract:

- Lighting, Lamps, Ballasts and Fixtures including LED
- Electrical, including Square D
- Safety, excluding surveillance

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.

## CHANGE NOTICE FORM

Collective Number: CN00036274  
SRM Contract Number: 4400010450  
Change Number: 2  
Change Effective Date: 11.1.2017

**For:** All Using Agencies  
**Subject:** Facility Maintenance Materials ITQ  
**Contract Period:** Beginning 11.14.2012 and Ending 10.31.2017, Renewed to 10.31.2022  
**Commodity Specialist:** Lilly Peek

### CHANGE SUMMARY:

Per the terms & conditions of the contract, the Commonwealth has chosen to exercise the option to renew this ITQ for an additional 5-year term. The new contract end date is October 31, 2022.

Please note, the categories covered by this ITQ have changed. The following categories have been removed from the contract moving forward:

**HVAC Parts**  
**Plumbing** (*NOTE: Industrial Pipe will remain as a separate category*)  
**Electric Motor Equipment & Parts**  
**Pumps & Compressors & Controls**  
**Lighting, Ballasts and Fixtures including LED**  
**Electrical, including Square D**  
**Safety**

The following category has been added to this contract:

**Doors and Door Hardware** (this includes any type of door, interior, exterior, any material: wood, fiberglass, steel etc.) This does not include any form of installation.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.

## CHANGE NOTICE FORM

Collective Number: CN00036274  
SRM Contract Number: 4400010450  
Change Number: 3  
Change Effective Date: 8.1.2018

**For:** All Using Agencies  
**Subject:** Facility Maintenance Materials ITQ  
**Contract Period:** Beginning 11/14/2012 and Ending 10/31/2022  
**Commodity Specialist:** Lilly Peek

### CHANGE SUMMARY:

The Paint Materials category has been expanded to now include latex paint. Any suppliers that are already qualified for the Paint Materials category do not need to re-submit any documentation. Suppliers wishing to be added to the Paint Materials category will need to submit a new category sheet.

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.

## CHANGE NOTICE FORM

Collective Number: CN00036274  
SAP Contract Number: 4400010450  
Change Number: 4  
Change Effective Date: January 7, 2020

**For:** All Using Agencies  
**Subject:** Facility Maintenance Materials ITQ  
**Contract Period:** Beginning 11/14/2012 and Ending 10/31/2022  
**Commodity Specialist:** Lilly Peek

### CHANGE SUMMARY:

Please see the following guidance in regards to purchasing from the Facility Maintenance Materials ITQ. This guidance is being distributed in an effort to further clarify any variation between the original ITQ language and the most current ITQ Process Guidelines.

- For purchases below the small no-bid threshold, agencies may purchase from any qualified supplier of their choosing. Agencies are encouraged to utilize certified small business suppliers for these purchases whenever possible. If utilizing a p-card as payment method, agencies may spend up to \$10,000 per fiscal year quarter with the same qualified supplier.
- For purchases above the small no-bid threshold and less than \$50,000, agencies may choose any qualified supplier up to twice per year, per agency location, OR, agencies may solicit quotes from no less than three (3) qualified suppliers within the chosen category. If soliciting quotes, there is no limit to the number of purchases that can be made from the same qualified supplier within the same fiscal year.
- For purchases above \$50,000, agencies must solicit quotes from all qualified suppliers within the chosen category.

If you have any questions, please contact commodity specialist Lilly Peek at (717) 346-3846 or [kpeek@pa.gov](mailto:kpeek@pa.gov)

**ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE REMAIN AS ORIGINALLY WRITTEN.**

## CHANGE NOTICE FORM

Collective Number: CN00036274  
SAP Contract Number: 4400010450  
Change Number: 5  
Change Effective Date: May 18, 2022

**For:** All Using Agencies  
**Subject:** Facility Maintenance Materials ITQ  
**Contract Period:** Beginning 11/14/2012 and Ending 10/31/2022, extended to 1/31/2023  
**Commodity Specialist:** Lilly Peek 717-346-3846 or [kpeek@pa.gov](mailto:kpeek@pa.gov)

### **CHANGE SUMMARY: Contract Extension**

**Per the terms and conditions of the ITQ, the Commonwealth is exercising the option to execute a 3-month extension of this contract. The contract has now been extended through January 31, 2023.**

ALL OTHER TERMS AND CONDITIONS OF THIS AGREEMENT NOT CHANGED BY THIS CHANGE NOTICE  
REMAIN AS ORIGINALLY WRITTEN.